

## **INSTRUCTIONS FOR APPLICANT/CUSTODIAL PARENT REQUEST FOR WITHDRAWAL FROM IV-D SERVICES**

The **Applicant/Custodial Parent Request For Withdrawal From IV-D Services** is completed when the applicant/custodial parent wants to close his or her child support case with the Division of Child Support Enforcement (DCSE).

This form cannot be completed if the applicant/custodial parent is currently receiving Temporary Aid for Needy Families (T.A.N.F.) or Arizona Health Care Cost Containment System (A.H.C.C.C.S.) benefits, or if there remains unpaid child support owed to the State of Arizona.

After the IV-D child support case is closed, it cannot be reopened unless the applicant/custodial parent completes an Application for IV-D Services, or the applicant/custodial parent has applied or reapplied for T.A.N.F. and the child(ren) of the case have begun to receive T.A.N.F. benefits.

The applicant/custodial parent must sign the **Applicant/Custodial Parent Request For Withdrawal From IV-D Services** form in front of a notary.